

	Simplified Application Form	Doc No: BF1054
		Revision No: 0
	BREEAM In-Use Certification Scheme	Date: 24/07/2008
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Please complete and return this application form with any supporting documentation to:
BRE Global Limited, BREEAM In-Use Team, Building 16, Garston, Watford, WD25 9XX

Note: This form is for the use of auditors that are already a member of the scheme but wish to be certificated to the scheme under a different company name.

Please ensure that you enclose the fee for an additional certificate with this application (please see fee sheet FS021 for more details).

We reserve the right to come back to you to ask for further information. You should also tell us immediately if any detail in this application changes at any time.

If you need help to complete this form or if you have any questions, or comments about the form that you would like to pass on, then please contact us at BIU@bre.co.uk.

1. Personal Details

Name	<input type="text"/>
Existing Membership No.	<input type="text"/>

2. Contact Details

This section requires you to provide us with your contact details if we need to contact you about this application or your subsequent membership of the Scheme.

Important Note: In the interest of Information Security the email address you enter in this section will be used to inform you of sensitive information such as login details. Please ensure this email address is your personal email address and is only accessible by you. This must not be a general email address such as info@.., admin@.., enquiries@.., etc.

Contact details	Telephone: Office <input type="text"/>
	Mobile <input type="text"/>
	Fax: <input type="text"/>
E-Mail: <input type="text"/>	

3. Employment Status

Please note this section refers to your employment status as a BREEAM In-Use Auditor. This is important as the business name will appear on your certificate.

Type of business Please tick (4) as appropriate	Limited Company <input type="checkbox"/>	Sole Trader <input type="checkbox"/>	Partnership <input type="checkbox"/>
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Trading name:	<input type="text"/>
Company details if applicable	Registered Name <input type="text"/> Registration Number <input type="text"/> Position held <input type="text"/> Date employment started <input type="text"/>
Address and contact details	<div style="background-color: #cccccc; height: 150px; width: 100%;"></div> <div style="text-align: right; margin-top: 5px;">Postcode: <input type="text"/></div> Telephone <input type="text"/> Fax <input type="text"/> E-mail <input type="text"/> Website <input type="text"/>

4. Public information

Your name, scheme membership number and contact details will automatically be listed on the www.greenbooklive.com.

This section requires you to tell us which additional information you would like to appear on www.greenbooklive.com.

Please state the postcode coverage that you intend to work eg. LP*, SP* (For UK members only)	
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Please state the countries that you intend to work.	
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5. Declaration of the candidate (FOR ALL CANDIDATES)

I confirm that:

- a) I have read and understood the scheme document and terms and conditions of certification.
- b) I agree that the following information will be publicly available on www.greenbooklive.com:
 - my name
 - my unique membership number (*which we will issue to you*)
 - contact details
- c) I have read and understood the following documents which I agree I will have to comply with in order to be a member of the Scheme:
 - Terms and Conditions of Licensing PN173
 - BREEAM In-Use Licence Agreement PN173 14
 - The Code of Conduct for BREEAM In-Use Auditors PN213

I understand that failure to do so could result in suspension or withdrawal of certification.

- d) Any recognition given to me as an individual is dependent upon my continuous employment with the Company named on the certificate (any changes in circumstances must be notified to BRE Global in writing).

Name: Date:

Signature:

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10. Declaration of the company / employer:

FOR SOLE TRADERS ONLY

I hereby confirm that the information contained in this document is correct, any changes in circumstances will be notified to BRE Global in writing, and I accept and agree to abide by the following documents:

- a) Terms & Conditions of Licensing PN 173
- b) BREEAM In-Use Licence Agreement PN173 14
- c) The Code of Conduct for BREEAM In-Use Auditors PN213
- d) Scheme Document SD096
- e) Standard BES 5058
- f) Fee Sheet FS021
- g) Complaints Procedure PN100
- h) Use of the BRE Global Certification Marks PN103

Name: Position:

Signature: Date:

FOR CANDIDATES EMPLOYED BY COMPANIES PROVIDING ENERGY PERFORMANCE CERTIFICATES OR CANDIDATES EMPLOYED BY PARTNERSHIP COMPANIES

Authorised representative of the Company:

I hereby confirm on behalf of (the Company), that the information contained in this document is correct, any changes in circumstances will be notified to BRE Global in writing, and I accept and agree to abide by the following documents:

- i) Terms & Conditions of Licensing PN 173
- j) BREEAM In-Use Licence Agreement PN173 14
- k) The Code of Conduct for BREEAM In-Use Auditors PN213
- l) Scheme Document SD096
- m) Standard BES 5058
- n) Fee Sheet FS021
- o) Complaints Procedure PN100
- p) Use of the BRE Global Certification Marks PN103

Name: Position:

Signature: Date: